



## LSRC EXHIBITOR'S Bronze Corporate Partner Registration



The Louisiana Society for Respiratory Care will hold the Annual Educational Meeting at the Embassy Suites (off I-10) in Baton Rouge, LA. If you would like to exhibit at the Annual Educational Meeting in Baton Rouge or sponsor an activity or speaker, please read the enclosed material and return your exhibition request form/contract early.

### EXHIBITS/BOOTH SPACES

Exhibit/booth space will be available in the exhibit hall near the main lecture hall. A conventional curtained cubicle with skirted table will be supplied, as well as a sign with your agency's name and 110 volt electrical outlet. Bronze Corporate Partnerships receive the following perks:

- Complimentary meeting Exhibit registration for LSRC Convention (SINGLE BOOTH= 6' X 6' table a \$500 value) and Participation in all educational sessions.
- Recognition of corporate sponsorship in Annual Educational Meeting and recognition of 1 hour of Educational activity.
- Recognition of corporate sponsorship on website with your link/logo.
- Representation to the LSRC as Industry Advisory on Program Committee.
- Two invitations to LSRC's Board of Directors/Past Presidents Reception.
- One invitation to the Manager's Lunch (RC Department Managers) and with the LSRC BOD.
- Invitation to make Private Corporate Presentation to the LSRC Board of Directors.
- Corporate message included with newsletters and posted on the web.

**Make your Hotel Reservations now! Special Rate good through 4 weeks before  
the Meeting!**

**[Embassy Suites Reservation Link](#)**

**Vendor/Exhibitor Registration and Fees link: (due friday before the  
meeting)**

**[ONLINE REGISTRATION](#)**

GENERAL INFORMATION

Sections or side wings on display units may not extend so as to interfere with views of adjacent exhibits. Details for setting up and dismantling booths at these meetings will be provided by the LSRC. A minimum of 4 hours of exhibit time will be scheduled during the first 2 days of the meeting.

On the evening of the first day, the LSRC will host a “**Getting to Know You Social**” in the exhibit hall. This will be your first opportunity to engage with attendees. Additionally, there will be a **Special Event: Manager's-only Exhibit Session: Thursday 12-1 pm** where you will get a chance to see department managers and supervisors only to have more time to promote your products directly to them.

Payment for booth rental should be remitted as soon as possible. Booth assignments will NOT be made without full payment. Space will not be held for unconfirmed exhibitors. **Early sell out is anticipated.** Exhibitors and sponsors who have **paid all fees 4 weeks before the event**, will be listed in the program. Note: Additional expenses for multiple electrical outlets & furnishings are the exhibitor's responsibility. Please indicate needs on your returned exhibition request form. You may contact **Gulf Coast Event Services** for shipping information and to discuss matters related to exhibition (1-800-488-3836).

#### **VENDOR REGISTRATION/VENDOR CEU'S**

Vendors who have indicated on the registration form that they want to earn CEU's and document their AARC number, will have their company tags available in the on-site registration room 8-11am. After that time, all vendor company tags will be placed at their booth.

#### **VENDOR CEU'S**

Vendors wishing to receive CEUs must be AARC members and must attend lectures. Vendors must document the lectures that they attended by turning in the answer sheet/questionnaire when they leave the meeting. Failure to abide by these policies means that no CEUs will be awarded, **NO EXCEPTIONS**. Non-member vendors may pay an additional fee of \$100 to obtain CEUs under the policies outlined above. The fee will include an opportunity to join the American Association for Respiratory Care (AARC).

#### **VENDOR SET-UP TIMES**

Booths may be set up during the hours of **1 PM and 4 PM on WEDNESDAY**. Identification badges will be provided and **MUST be worn at all times**. Each single booth fee paid will admit 2 representatives. Additional exhibitors may register at the rate of \$50 per person per day (\$100 on site). There will be a \$5.00 charge for replacing lost name badges. Exhibitors may not remove displays **before 2:30PM on Thursday**. Each double booth fee paid will admit 4 representatives and each triple booth will admit 6 representatives.

## **NO EXHIBITS OPTION**

Although we encourage exhibits of products and services, we know this may not be practical for all vendors. The LSRC invites your support through sponsorship of a speaker/workshop or social event. If you choose to sponsor a speaker or workshop, all fees and expenses incurred by the speaker/workshop facilitator shall be the sole responsibility of the sponsor. If you would like to participate in this manner, please check the appropriate box on the exhibition request form and return it ASAP.

## **HOSPITALITY SUITES**

The Board of Directors does not allow hospitality suites to open prior to 6 p.m., nor remain open later than 11 p.m. as not to interfere with the educational program. Your adherence is appreciated.

## **GETTING TO KNOW YOU SOCIAL**

On the first evening (Wednesday) of the Annual Educational Meeting, the LSRC will host a social event from 4p.m.- 6p.m. in conjunction with an evening exhibit session. Food will be provided during the “**Getting to Know You Social.**”

*On behalf of the LSRC Board of Directors, we thank you for your support and appreciate your future consideration.*

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## **CONTRACT**

We, \_\_\_\_\_, hereby make application for exhibit spaces as indicated below, for our use at the LSRC Meeting, to be held in Baton Rouge, for a Bronze Corporate Partnership for a fee of \$1000.00.

*It is agreed that neither the Embassy Suites in Baton Rouge LA, nor the LSRC shall not be liable for any damage, loss or destruction of any exhibit, or for any theft or disappearance of any of the property contained in or about the booth of the undersigned exhibitor, whether such loss be caused by the negligence of the host facility, the LSRC, or its officers and/or agents; all claims for such loss, damages or theft being expressly waived by the undersigned exhibitor, and the same exhibitor agrees to indemnify and hold the host facilities and the LSRC harmless for such claims.*

<b>LSRC ANNUAL CONVENTION</b>	<b>EXHIBITION REQUEST FORM</b>
COMPANY NAME: _____	Contact Person: _____
Address: _____	City: _____ State: _____ Zip: _____
Phone: ( ) _____ - _____	Fax ( ) _____ - _____ Email _____
LSRC Bronze Corporate Partnership: \$1000.00 (must remit with application)(maybe payed online see below)	
Type of products to be displayed: _____	
We do not want to be located in the vicinity of the following exhibitors: _____	
We are interested in the no exhibit option: <input type="checkbox"/> check	
We wish to sponsor a speaker: [assign premium booth] <input type="checkbox"/> check	
We wish to sponsor a social event: <input type="checkbox"/> check	
We wish to sponsor a coffee or Continental Breakfast: <input type="checkbox"/> check	
Pay online: email to request an invoice to <a href="mailto:lsrcrpisani@gmail.com">lsrcrpisani@gmail.com</a> or Mail form, with remittance to LSRC	
<p>C/O Raymond Pisani 204 Tournament Blvd Berwick, LA 70342 985-518-3346 (Cell)</p>	
LSRC USE ONLY	Date received: _____ AMT _____

**Dear Exhibitor:**

Thank you for displaying at the **LSRC ANNUAL CONVENTION AND EXHIBITS**. Would you please fill in the names of those who will represent your company at the meeting?

**ALL VENDORS WANTING CEUS MUST ATTEND THE LECTURES**

\_\_\_\_\_  
COMPANY NAME (how your sign should read)

PLEASE PRINT CLEARLY

1. \_\_\_\_\_ AARC# \_\_\_\_\_

2. \_\_\_\_\_ AARC# \_\_\_\_\_

3. \_\_\_\_\_ AARC# \_\_\_\_\_

4. \_\_\_\_\_ AARC# \_\_\_\_\_

You can email your info or mail to the address below.

[lsrcripisan@gmail.com](mailto:lsrcripisan@gmail.com)

Sincerely,

Raymond Pisani

204 Tournament Blvd

Berwick, LA 70342

*On behalf of the LSRC Board of Directors, we thank you for your support and appreciate your future consideration.*

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